



**City Council  
Pre-Agenda/Regular Meeting Minutes  
Monday  
November 13, 2017 @ 6:00 pm  
Trinity City Hall Annex**

**Members Present:** Mayor, Jesse Hill; **Council members:** Jack Carico, Tommy Johnson, Steve Lawing, Gene Byerly and Don Payne.

**Others Present:** City Manager, Debbie Hinson; City Attorney, Bob Wilhoit; Public Works Director/ Stormwater Administrator, Rich Baker; Planning Director, Marc Allred; Finance Officer, Lisa Beam; City Clerk, Annette deRuyter; Office Assistant, Darien Comer; Randolph County Deputy, Kyle Cox; and other interested parties.

▪ **Call to Order; Welcome Guests and Visitors**

Mayor Hill called the Meeting to order at 6:06 pm and welcomed everyone.

▪ **Pledge of Allegiance and Invocation**

Mayor Hill led the Pledge of Allegiance. The Invocation was given by Council member Payne.

▪ **Review, amend if needed, and approve Proposed Regular Meeting Agenda**

Mayor Hill called for changes or amendments to the agenda.

Manager Hinson addressed Council with changes to the Agenda. She asked to remove #3 and Item # 9. She advised Council no other information was available for Item # 3 at this time. She also discussed that Item # 9 was held at a Special Called Meeting prior to the Regular Council Meeting.

*A motion was made by Council member Johnson to approve the amended Agenda as discussed by Manager Hinson. The motion was seconded by Council member Payne and approved unanimously with a vote of 5 ayes and 0 nays.*

**Regular Meeting Begins Here:**

After calling the November 13, 2017 Regular Meeting to order, Mayor Hill announced no action was taken during the November 13, 2017 Special Called Closed Session Meeting held at 5:00 p.m.

**I. Standing Report**

**A. Update on Jowat**

Mr. Baker briefed Council concerning some challenges at this project in regards to setbacks in relation to the pump house for fire protection. Hopefully within 2 weeks everything will be in place.

## **II. Public Comment Period**

Mayor Hill opened the Public Comment Period to anyone who would like to speak on an item not included on the agenda.

**None spoke during Public Comment Period.**

## **III. Consideration of Consent Agenda:** These items are considered routine, non-controversial and are considered and approved by motion, second, and vote.

### **1. Approval of the Minutes for the October 9, 2017 City Council Meeting.**

Mayor Hill opened this Item and called for approval, changes, or denial.

*A motion was made by Council member Carico to approve the minutes as presented. The motion was seconded by Council member Lawing and approved with a vote of 5 ayes and 0 nays.*

## **IV. Old Business**

### **Public Hearing - Quasi-Judicial**

### **2. Appeal Application Mark Martin for Pin # 7706719512 located at 6052 Kennedy Rd.**

Mayor Hill opened this Item and called on Planner Allred for presentation.

Mayor Hill informed anyone speaking on this Item they must be sworn in by the Clerk since this is a Quasi-Judicial hearing.

Mr. Allred advised Council the owner wants to put a manufactured home on the property. However, the Zoning Ordinance states that a manufactured home can only be done as a replacement.

Mayor Hill opened the Public Hearing at 6:20 pm.

Mr. Gerry Royals was sworn in prior to speaking on the Appeal.

Mr. Royals shared with Council that in 1996 he served as an interim Council member. He worked with the Planning and Zoning Board to set ordinances for the City of Trinity. I hope you uphold the Zoning Ordinance and deny this request.

With no one else speaking for or against, Mayor Hill closed the Public Hearing at 6:24 pm.

Council member Payne expressed his appreciation regarding the presentation last month by Mr. Martin. However, "I must stand by our Ordinance."

After discussion between Council members, *a motion was made by Council member Payne to deny the request based on our City Ordinance. The motion was seconded by Council member Carico and approved unanimously with a vote of 5 ayes and 0 nays.*

### **Tabled from October**

#### **~~3. Approve Flow Tracking/Acceptance for Sewer Extension Application (Carolina Courts Subdivision) Thomasville Trin-Tom~~**

Mayor Hill advised those present the Agenda was amended to remove this item.

### **V. New Business**

#### **4. Addition to City of Trinity Streetlight Projects as recommended by the Infrastructure Committee**

Mayor Hill opened this Item and called on Mr. Baker for review.

Mr. Baker discussed with Council the Infrastructure Board recommendation to send the previous Council approved list for streetlight installation to Duke Energy. The list provided to Duke Energy will be in the correct order of installation approved by Council.

*A motion was made by Council member Johnson to send all approved projects to Duke Energy. The motion was seconded by Council member Byerly and approved with a vote of 5 ayes and 0 nays.*

#### **5. Approve 2018 Meeting and Holiday Schedules**

Mayor Hill opened this Item and called on Annette de Ruyter for discussion.

Mrs. De Ruyter explained to Council the state holiday schedule was followed in preparing the Holiday Schedule and last year's meeting schedule was used to make this year's Meeting Schedule.

*A motion was made by Council member Payne to approve the 2018 Holiday and Meeting Schedules as presented. The motion was seconded by Council member Carico and approved unanimously with a vote of 5 ayes and 0 nays.*

#### **6. Approve 2018 Jacob Carroll Pickup Schedule**

Mayor Hill opened this Item and called on Annette de Ruyter for discussion.

Mrs. de Ruyter explained preparation for this schedule followed last year's schedule as well.

*A motion was made by Council member Payne to approve the Jacob Carroll schedule as presented. The motion was seconded by Council member Carico and approved unanimously with a vote of 5 ayes and 0 nays.*

#### **7. Amendment to NCGS 1-51 and 1-49 Code Enforcement**

Mayor Hill opened this Item and asked Planning Director Allred to brief Council on this item.

Mr. Allred discussed with Council the amendment presented by state statute is to establish specific statutes of limitations for actions against the owner of an interest in real property by a unit of government for a violation of the Land Use statute, ordinance or permit or any other official action. This is something the city needs to discuss in the future.

## **8. Code Enforcement Report and Permits Report**

Mayor Hill opened this Item and called on Marc Allred for discussion.

Mr. Allred discussed the Code Enforcement and informed Council there are 8 open cases and 10 closed cases.

He has issued 5 new home permits this month with a grand total of 40 for the year.

## **~~9. Closed Session pursuant to NCGS 143.318.11(a) (5) and NCGS 143.318.11(a) (5) and (6)~~**

Mayor Hill advised those present the Agenda was amended to remove this item.

## **VI. Business from City Manager and Staff**

Manager Hinson discussed the upcoming closings for the City of Trinity for the holidays.

Annette deRuyter shared with those present the Christmas in Trinity event is scheduled for December 7, 2017 at 5:30 pm- 7:30 pm at the cafeteria at Trinity Senior High School. This is a great event and hope that each of you will attend.

Also, the December 11, 2017 Council meeting will be our Open House. The event will start at 5:30 pm.

## **VII. Business from Mayor and Council**

Mayor Hill thanked the Friends of Trinity for hosting a Veteran's luncheon on Saturday. He thanked the Veterans for their service and appreciates them.

Council member Payne thanked the Scouts that was in attendance.

## **VIII. Adjournment**

*A motion was made by Council member Payne to adjourn the November 13, 2017 meeting at 6:47 pm. The motion was seconded by Council member Carico and approved unanimously with a vote of 5 ayes and 0 nays.*